

Minutes

The meeting was called to order at 7:00 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
  - Commissioner Brad Gaito
  - Commissioner Craig Lanigan
  - Commissioner Rick Oh
  - Chief Dom Spada
  - District Secretary/Treasurer Denise Spada
- Commissioner Schondebare and District Manager Northcote were both excused.

Salute to the Flag and a moment of silence.

New Member Application: Liam Jones – Engine Company

Commissioner Lanigan put forth a motion to accept a new member application for Liam Jones. The motion was seconded by Commissioner Oh and unanimous. Liam Jones was sworn into the Engine Company by Chairman Magerle.

Chief's Report:

- Chief Spada indicated that the Rescue Squad had some concerns about the organization of inventory on the truck floor and asked to purchase cabinets to help itemize and organize supplies. The Board was in favor of the purchase and Chairman Magerle suggested the Chief discuss it further with the District Manager to be sure there will be enough room on the truck floor. Commissioner Gaito interjected that he spoke with EMT Carberry about an inventory control program called FormStack. The Board was in favor of the program to help keep track of supplies. The Chief informed the Board that Zole gave a presentation on the AutoPulse NXT and the feedback was over whelming positive. The Board suggested the Chief place the order soon as we are nearing the end of the year. Chief Spada thanked the Board for ordering the thermal imaging cameras.

District Manager's Report:

- Fire District Manager Northcote left the following items for discussion:
  - Communications: Permission to purchase five additional Hi-Band pagers at a cost of approximately \$2,075.00. Commissioner Oh put forth a motion to move forward with the purchase, seconded by Commissioner Lanigan and unanimous.
  - Building and Grounds: A proposal for \$6,450.00 was presented from Evolution Epoxy for the lower bathroom floors; Commissioner Oh put forth a motion to move forward. The motion was seconded by Commissioner Gaito and unanimous. In his report, District Manager Northcote asked to order six storage cages for Company storage in the tunnel at an approximate cost of \$4,000.00.

Commissioner Lanigan put forth a motion to move forward with the purchase, seconded by Commissioner Gaito and unanimous. A proposal was presented to epoxy the truck room floor. After a brief discussion, it was determined that this is on the ten-year plan for next year and would be re-visited then.

District Secretary/Treasurer Spada presented her report:

- The minutes from the 2023 Annual Budget Hearing and the October 2023 meeting were approved on a motion by Commissioner Lanigan, seconded by Commissioner Oh and unanimous.
- Correspondence:
  - District Secretary/Treasurer Spada provided a summary of the meeting that took place with Hometown Insurance Company and reported that Borg & Borg has not provided a proposal to date. Chairman Magerle suggested following up with Borg & Borg.
  - District Secretary/Treasurer Spada informed the Board that the District page on the website has been updated and legal notices and minutes can now be added.
  - Nominating Petitions for the upcoming Commissioner’s elections are now available. District Secretary/Treasurer Spada informed the Board that our Election Chairman called last week to inform us that she is unavailable the day of the Commissioner’s election due to an unforeseen conflict. The Board agreed to make Rich Florio Election Chairman, Margaret Florio will remain a Ballot Clerk and Darlene Colonna was approved as an alternate.
  - The Long Island Legislative Committee is hosting a meeting regarding the Ambulance Recovery Bill at the Jericho Fire Department on Wednesday, November 29<sup>th</sup> at 7:00 p.m.
  - Request for Facility Use from the Nathan Hale Road Association on November 18, 2023 at 10:00 a.m.; approved.
  - Request for Facility Use from the Long Island Chapter of the Crochet Guild of America to use the upstairs meeting room on the first Tuesday of each month (2024) from approximately 1:00-3:00 p.m.; approved.
- Bills:
 

Prior to reading the bills, District Secretary/Treasurer Spada informed the Board that the Capital Reserve budget line item of \$325,000.00 was moved from the general fund to the capital reserve fund on October 31, 2023.

**PAID BEFORE THE MEETING:**

AT&T Mobility	\$ 727.63
Met Life	\$ 1616.56
National Grid	\$ 240.41
NYSHIP	\$ 19,327.20
Optimum	\$ 804.25
PSEG LI	\$ 2,169.95
PSEG Long Island	\$ 19.29
Verizon	\$ 823.65
Wex Bank/ Shell	\$ 48.87

Wex Bank/ Sunoco \$ 598.66

Medicare Part B Reimbursements

Betty Reddy \$ 164.90  
Bonnie Sammis \$ 164.90  
Doug Anthonson \$ 164.90  
John McKenna \$ 329.80  
William Kaiser \$ 164.90

**PAID AFTER THE MEETING:**


Adept Technology \$ 1,475.00  
Anderson Fire Equipment \$ 150.00  
CARR Business Systems \$ 71.25  
Centerport Sealcoat Company \$ 2,575.00  
Chase/INK \$ 4,071.55  
Complete Plumbing & Heating Inc. \$ 360.00  
Corporate Coffee Systems \$ 338.37  
Dom Spada \$ 70.71  
Edmer Sanitary Supply Co. \$ 371.50  
Evolution Epoxy \$ 10,640.00  
F.A.S.N.Y \$ 25.00  
Firematic Supply Co. Inc. \$ 250.40  
Frank Relf Architect, P.C. \$ 3,200.00  
Home Depot \$ 1,027.34  
Homestead Window Treatments \$ 2,200.00  
Integrated Wireless Technology \$ 800.00  
Integrated Wireless Technology \$ 374.25  
Konica Minolta \$ 48.87  
McKesson Medical \$ 993.82  
MES/Municipal Emergency Serv. Inc. \$ 332.25  
Robinson's Industrial Gas \$ 110.72  
Savasta Medical Services \$ 1,435.00  
Savasta Medical Services \$ 7,910.00  
Secur-All Agency Inc. \$ 37,330.00  
South Shore Fire & Safety \$ 150.00  
State Chemical Solutions \$ 549.26  
Terminix \$ 50.00  
Tesori Digital Marketing \$ 910.00  
Tierney & Courtney \$ 1,795.00  
T.K. Elevator Corp \$ 1,227.75  
Verizon \$ 1,202.92  
Verizon \$ 34.40  
W.B. Mason \$ 412.36  
West Marine Pro \$ 46.00  
William Glass \$ 546.00

The bills were approved as read on a motion by Commissioner Lanigan, seconded by Commissioner Oh; unanimous.

- Old/New Business:
  - Chairman Magerle suggested the Board discuss EMS cost recovery billing and stated he is in favor of it. After some discussion, Commissioner Lanigan put forth a motion to move forward with EMS billing, seconded by Commissioner Oh and unanimous. Chairman Magerle stated he would like to meet with the Chiefs to discuss the process and address questions.
  - Chairman Magerle informed the Board that the Town of Huntington voted to move forward with the Volunteer Firefighter's and Ambulance Worker's Property Tax Exemption with the qualification time being two years instead of five. Because of this change, the District will have to hold another Public Hearing to adopt a resolution approving the two-year qualification. The Board agreed to hold a Public Hearing on January 10, 2024 prior to their regularly scheduled meeting.
- Apparatus:
  - Commissioner Lanigan asked if District Manager Northcote could send an email to all District employees that there is a uniform form that needs to be completed when equipment is being both distributed and returned.
- Buildings and Grounds:
  - Commissioner Gaito stated he was in favor of using the inventory control program.
- Communications:
  - No report.
- Personnel:
  - Commissioner Gaito distributed a handout which included a first draft of a posting for the position of Fire District Manager as well as a projected salary worksheet. After some discussion, edits were made to the positing and the Board agreed on an anticipated starting salary of approximately \$105,000.00. It was discussed that the position should be posted as soon as possible, and interviews conducted the last week of December and the first week of January 2024 with a potential start date of April 1, 2024.

There being no further business, a motion to adjourn the meeting was made at 7:51 p.m. by Commissioner Gaito, seconded by Commissioner Oh; unanimous.

Respectfully submitted,



Denise Spada

District Secretary/Treasurer